Qualification Transition Policy

Purpose
It is a condition of registration that an Australian Skills Quality Authority (ASQA) Registered Training Organisation (RTO) must comply with any General Directions issued by ASQA under the Standards for Registered Training Organisations 2015 (the Standards for RTOs 2015).

The purpose of this policy is to outline the commitment of Evocca College to manage their transition and teach out arrangements so that only currently endorsed Training Packages or Accredited Courses are delivered / assessed.
Evocca College will, at all times, comply with ASQA’s General Direction: Learner Transition (http://www.asqa.gov.au/news-and-media/learner-transition.htm)

Background

In accordance with the provisions of Clause 1.26 of the Standards for Registered Training Organisations 2015 (the Standards for RTOs 2015), Evocca College will advise students as soon as is practicable, all information that impacts their current studies where transition and teach-out arrangements need to be applied.

For the purposes of this policy, it is determined that the Transition Start Date of a superseded or removed qualification or unit of competency is equivalent to the Release Date of the new qualification.

Teach-out is a term used in earlier ASQA General Directions to describe the timeframe after a training product has been superseded, removed or deleted from the National Register, and any transition period has expired, in which a learner’s training, assessment and Australian Qualification Framework (AQF) certification documentation issuance must be completed. (While this term has been used by ASQA in the past, it is not a feature of the Standards for RTOs 2015.)

Transition period means, where a training product has been superseded, removed or deleted from the National Register, the allowable timeframe within which the learner’s training, assessment, and AQF certification documentation issuance must be completed or, in the case of a superseded training product, within which the learner is transitioned into the replacement training product.

Overview
Where a training product on Evocca College’s scope of registration is superseded, all students’ training and assessment will be monitored for completion and the relevant AQF certification documentation issued prior to the conclusion of the teach out period.

Where students are legitimately unable to complete or disadvantaged by not transferring to newly released qualification, students will be are transferred into its replacement, within a period of one year from the date the replacement training product was released on the National Register.
Where an AQF qualification is no longer current and has not been superseded, all students’ training and assessment is completed and the relevant AQF certification documentation issued within a period of two years from the date the AQF qualification was removed or deleted from the National Register.

Where a skill set, unit of competency, accredited short course or module is no longer current and has not been superseded, all students’ training and assessment is completed and the relevant AQF certification documentation issued within a period of one year from the date the skill set, unit of competency, accredited short course or module was removed or deleted from the National Register.

A new student will not commence training and assessment in a training product that has been removed or deleted from the National Register.

**Exceptions**

The requirements outlined above do not apply where a training package requires the delivery of a superseded unit of competency as specified within the Qualification Descriptor and packaging rules.